

AGREEMENT FOR USE OF THE FACILITIES

At

NEW CASTLE CHRISTIAN CHURCH

General Public Short Term Agreement

This agreement is entered into between

New Castle Christian Church and _____

I/We request the use of:

Sanctuary Only _____ (\$150.00)

Fellowship Hall/Kitchen _____ (\$75.00/\$25.00)

Audio/Video System _____ (\$75.00)

Date of Event: _____ **Time of Use:** _____ **am/pm** to _____ **am/pm**

Purpose of Event: _____

Note: There is a 10:00 p.m. curfew for safety reasons.

TERMS OF AGREEMENT

I/We agree to take care of all church property and return all furniture items used to their proper places. Included in this agreement is to clean up all used areas: vacuuming if necessary and removing all trash from the premises. There shall be no smoking in any part of the church facility as well as no food or beverages permitted in the Sanctuary.

RESTRICTIONS

I/We will comply with the following:

- A. No one is permitted to adjust the thermostats. Temperature will be set and maintained by the church staff.
- B. No one is permitted to remove any items from the Sanctuary, Fellowship Hall, or classroom walls including banners, posters, pictures, ect.
- C. No young children will be allowed to freely move about the building without adult supervision. It is suggested you have competent help during the hours of use.
- D. No one is permitted to use the audio/video system. It is your responsibility to contact the Church **one month prior to the event** and to arrange for as trained member of the Church staff to operate the audio/video system.

I/We understand that the church is not responsible for injury or liabilities which have occurred as a result of a non-church activity. Also, the church has precedent over any date chosen and in the event that there is a conflict with the above date, the church will give a 90 days notice, at which time any money will be refunded.

All fees in the form of a check or money order payable to New Castle Christian Church shall accompany this application before the application will be considered at the monthly church board meeting that is held the second Thursday of each month.

This agreement is made with _____

(Signature of responsible party)

Received by: _____ on _____

(05/11)